

# MEMO



To: LMHA Public & Multifamily Housing Residents

From: Homer A. Virden, Executive Director

Date: May 6, 2020

Re: Resuming Maintenance Operations

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On March 17, 2020, Lorain Metropolitan Housing Authority (LMHA) began responding only to emergency work orders in response to COVID-19 guidance from Ohio Governor Mike DeWine, the CDC, and HUD.

**Beginning Monday, May 11, 2020** LMHA will resume responding to non-emergency work orders requested prior to May 11, 2020.

***This memo serves as notice that if nobody is home when maintenance staff arrive they will use a key to enter to perform the work.***

Before entering a unit, LMHA will ask if anyone in the home is ill.

LMHA maintenance staff must be given a 6 feet physical distance from other persons in the home.

LMHA employees will wear face coverings or masks, gloves, and eye protection.

LMHA employees will disinfect their hands before entering each unit.

The Work Order Call Center will continue to ask callers if anyone in the home is ill and note this on the work order.